Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-02-0449

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	1 /	ARTICLES	James 1	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.							
	- 11		Lot I.		世	00	
1	10	bags	Corngrits 50 kgs	s/bag <mark>, #14</mark>	15	100	
			Lot II.	2/\\\ n \\/	2		
1	150	cans	Sardines	EN COM	\$/		
•				<-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	x-x-x-x-x-x-x-x-x-x		· · · · · · · · · · · · · · · · · · ·
	PURPOSE:		For use in Rab	oies Eradication Prog <mark>ra</mark>	<mark>am, City Agr</mark> iculture	TOTAL _	
Office, this city.							
			1 / 2	ATTO SECOND			
			A		//-		
		1	O, N		-6		
			M.		.60		
				1	MIL		
			11	JIPP			
Cor	mpany Name /	Business Na	me & Address	Name / Signature	of Representatives	Form & A	mount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-02-0449 DATE: February 28, 2024

FOR USE IN RABIES ERADICATION PROGRAM, CITY AGRICULTURE OFFICE, THIS CITY. **PURPOSE:**

OFFICE: **AGRI**

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 12, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/

Surety Bond

Bank Draft/Guarantee (2% of ABC)

(5% of ABC)

Lot 1 Lot 2 25,000.00 3,750.00

500.00 75.00

1,250.00 <mark>1</mark>87.50

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City <mark>Treasure</mark>r o<mark>f San Carlo</mark>s City.

: Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**